



Office of the Ethics Commissioner of Alberta

Gift Recording Sheet for all invitations over \$1,000

Version Control January 2024

Must be reported to our office within 60 days of acceptance.

Please send completed form to info@ethicscommissioner.ab.ca

Member Name:

Date:

1. Date of event, conference or meeting:

2. Date invitation received:

3. Who was included in the invitation:

4. Was the invitation accepted and who attended:

5. Description of event, conference or meeting:

6. Who offered the ticket, invitation, waiver, payment or reimbursement (name the person and, if relevant, corporation or business):

7. Why was the ticket, invitation, waiver, payment or reimbursement offered or accepted:

8. Value of ticket, invitation, waiver, payment or reimbursement (Please do online research or make inquiries as to the price the general public would pay to attend):