



# Office of the Ethics Commissioner of Alberta

## Non-Commercial Travel Request Form

Version Control: 2024

Please complete form below and email to [info@ethicscommissioner.ab.ca](mailto:info@ethicscommissioner.ab.ca), include all backup documentation and correspondence related to request

**NOTE: the information provided will be included on your public disclosure statement**

Refer to the [Non-Commercial Air Travel brochure](#) on our website as well as Section 7.1 of the [Conflicts of Interest Act](#) for more information on travel on a non-commercial aircraft

**Date of flight(s), origin, destination and cost (*per person*) of flight (include email from donor outlining the cost):**

**Name of donor(s) offering travel (including name of company, person's name, position and contact information):**

**Names of all potential passengers on flight including, but not limited to MLAs, staff, individuals from donating organization, and others:**

**Circumstances under which the travel is being offered (i.e. reason for accepting travel, attach additional page(s) or supporting documentation, including email correspondence):**

**Reason as to why tour cannot be done by ground:**