



Office of the Ethics Commissioner of Alberta

Annual Disclosure Gift Tracking List

This form should be used to disclose all fees, gifts or other benefits that are required to be disclosed to the Ethics Commissioner including all tangible gifts as well as invitations to events and conferences.

(To be submitted once per year along with Annual Disclosure package)

* This form should also be used if you are reporting a fee, gift or other benefit that requires disclosure to the Commissioner in 60 days at other times during the year.

Member's Name: _____

Date Submitted: _____

Description of the gift	Date the gift was accepted	Name of the person or entity that provided the gift	Circumstances in which, and the reason why, the gift was given and accepted	Value of the gift if known, or a reasonable estimate of the value	Was a GARRS completed? If yes, attach copy of GARRS

Please print more pages if necessary